



the Sillerman Center

FOR THE ADVANCEMENT OF PHILANTHROPY

2017 Summer Fellowship Program: Application Information

Application Deadline: February 17, 2017

Background:

- **Sillerman summer philanthropy fellowships** enable eligible Heller MPP, SID, MBA, COEX, PhD, and dual-degree Master's students to work at foundations, philanthropic organizations, [funder affinity groups](#) or funder networks anywhere in the U.S.
- **Eligibility:** Master's students must have completed at least one full academic year by the summer and must still be a student at the time of the internship (in other words, applicants must not be graduating any sooner than December 2017).
- **Up to 4 fellowships will be awarded.** Typical placements include private, community and corporate foundations whose work has a social justice focus.
- **Fellowships are designed to be full-time**, though there is some flexibility as long as students complete 300 hours of service throughout the summer.
- If you are selected as a Sillerman Fellow, we will work with you to find an appropriate placement.

Stipends:

Stipends of \$5,000 will be awarded to each fellow. Fellows are selected on a competitive basis by a Heller review committee to support structured, supervised work experiences. The stipend will be disbursed in two payments over the summer. Stipends are taxable income.

Program Requirements:

- Fellows must work for a minimum of 300 hours anytime between May and August. The work schedule will be negotiated directly with the placement site upon selection.
- Recipients must attend a pre-fellowship meeting and submit a reflection paper upon completion of the fellowship.
- Sites require an interview as in any employment situation. Sites will also receive a copy of the fellow's application materials. Each site is required to fill out a Site Agreement Form that includes a work plan for the Fellow.

Apply Now for a 2017 Sillerman Summer Fellowship:

To apply, email the following materials to sseller@brandeis.edu by February 17, 2017: **1)** Completed Application Form **2)** Short-answer questions, **3)** Transcript (unofficial is acceptable) **4)** Current Resume **5)** One outside letter or recommendation. It is **STRONGLY PREFERRED** that this letter be written by a professional with whom you've worked, though a recommendation from a faculty member will be accepted.

2017 Sillerman Summer Fellowship Application

(please print)

Name: _____

Address _____

Email address _____ Cell phone number _____

MPP/MBA/SID Year of Graduation: _____ Concentration _____

PhD current status (year, completed proposal, etc.):

Preferred Internship Area of Interest:

Preferred Internship Geographic Location: _____

Recommender's name/title: _____

Are there any special financial or other circumstances that you feel the committee should consider when reviewing your application? _____

- **Questions? Please contact Sheryl Seller** at the Sillerman Center for the Advancement of Philanthropy, —781-736-3772, sseller@brandeis.edu, Room 342 Heller/Brown, MS 035

Application Questions

On a separate page, complete the following short-answer questions (Maximum of 2-3 pages total). Please remember to re-state the questions with your answers:

- 1) **Describe** in your own words, the meaning of the term: “social justice philanthropy.”
- 2) **Why are you interested** in a fellowship related to social justice philanthropy? Please list 2 to 3 social issues or challenges that most concern you.
- 3) **Expectations:** What would an ‘ideal’ internship placement be for you?

Application Checklist

- (1) **Application Page**
- (2) **Short-Answer Questions (3 page maximum)**
- (3) **Transcript** (unofficial is acceptable)
- (4) **Current Résumé**
- (5) **Recommendation** from an outside professional is strongly preferred, though a recommendation from a faculty member will be accepted (in sealed envelope or via email to sseller@brandeis.edu) Please see Recommender Form on page 4.

Selection Process:

Sillerman Fellows will be selected based on personal and academic characteristics and their demonstrated interest in the philanthropy field. This includes past work experience in philanthropy and related fields, and future interest in combining skills in this area with a policy career. A committee of faculty and staff will review applications. The review committee reserves the right to interview applicants. Finalists will be notified within a month of the application deadline or sooner. Specific criteria include:

- Leadership potential (demonstrated in student essay and faculty/professional recommendations).
- Demonstration of related work or serious interest in the field (recommendations, resume).
- Commitment to philanthropy that advances social justice or influences public policy (essay, past work experience, future career goals).

During the fellowship:

- Recipients will have one mid-point check-in with a member of the Sillerman Center staff to discuss progress towards personal and career goals and to evaluate the experience up until that point.
- Sillerman staff will have one mid-internship meeting with the fellow's supervisor.

After the fellowship:

- Recipients must write and submit a reflection paper (2-3 pages) due by September 15, 2017.
- Recipients will be expected to become active members of the Sillerman Center by sharing their experiences with other students, and by participating in events and activities as appropriate.

Application materials are due NO LATER than FEBRUARY 17, 2017 via email attachment to:

- Sheryl Seller, Sillerman Center
- Email: sseller@brandeis.edu
- MS 035; Room 342 Heller/Brown Building

The Sillerman Center for the Advancement of Philanthropy' draws upon scholarship and practitioner experience to inform and advance social justice grant making. One of the Center's goals is to support emerging leaders in the social justice philanthropy field. Fellowships provide first-hand experience about how philanthropies operate and perform their grant making duties and provide a closer look at the ability of philanthropy to influence policy and leverage resources to create social change for populations.

**The Sillerman Center for the Advancement of Philanthropy
At Brandeis University's Heller School for Social Policy and Management**

2017 Summer Fellowship Recommender Form

Applicant: Please give a copy of this page to your outside recommender and/or faculty member.

Background

- The Sillerman Center sponsors summer fellowships for select Heller graduate students for work in private, corporate and community foundations or philanthropic advisory services. This experience on the “donor side” of philanthropy has been valuable for those whose careers may take them to the non-profit sector; it is helpful to gain a grant maker’s perspective and better understand the power of philanthropy to make a difference. Both parties benefit from the fellowship: the organization gains assistance with a variety of tasks, and the student gains valuable insight, experience and professional recommendations for their post graduation job search.

Faculty and Outside Recommender’s Instructions

- In your recommendation, please indicate how you know the applicant, for how long, and provide an evaluation of his/her work and/or academic work and potential. We are looking for students who are committed to social justice philanthropy; particularly mature students who can prioritize effectively, have skills valuable to organizations, can follow through with commitments, and who would be excellent ambassadors for Brandeis University, the Heller School and the Sillerman Center.
- Both concrete examples and general impressions/evaluations are useful to the selection committee. Please comment on the applicant’s ability to flourish in a self-directed, professional work environment.
- Your recommendation should be returned to the applicant in a sealed and signed envelope, to be submitted by the student as part of a complete application package **or** submitted directly to Sheryl Seller via email at sseller@brandeis.edu.
- **The deadline for completed applications is February 17, 2017.**
- **Thank you for your assistance!**